

Budget Committee Minutes
Tuesday April 14th, 2020
4:30 p.m., Hampden Academy - Library and Google Meet

Attendees	Role	Telephone/email
Regan Nickels	RSU 22, Assistant Superintendent	862-3255/rnickels@rsu22.us
Trish Hayes	RSU 22, District Accountant	862-3255/thayes@rsu22.us
Richard A. Lyons	RSU 22, Superintendent	862-3255/rlyons@rsu22.us
Rob Frank	RSU 22 Board, Budget Committee Chair	862-3255/rfrank@rsu22.us
Jayne Dyer	RSU 22 Board, Budget Committee Member	862-3255/jdyer@rsu22.us
Jessica Hamilton	RSU 22 Board, Budget Committee Member	862-3255/jhamilton@rsu22.us
John Holmes	RSU 22 Board Member	862-3255/holmesj@rsu22.us
Heath Miller	RSU 22 Board, Budget Committee Member	862-3255/hmiller@rsu22.us
Faye Anderson	RSU 22 Board Member	862-3255/ fanderson@rsu22.us
Mary Anne Royal	RSU 22 Board Member	862-3255/mroyal@rsu22.us
Distribution	Company/Affiliation	Telephone/email
Attendees	Mary Giard, Carol Kiesman, Barb Parent, Nate Savage	
Board of Directors	RSU 22	Contact Info on district website

Meeting Agenda:

Old Business: Approval of Minutes Article 5 (Student and Staff Support)

New Business: Article 8 Transportation
Adult Education

Other:

Next meeting: Budget Overview May 5th 4:30 p.m. Google Meet

	Meeting History	
1/21	Background (last year's budget, steps, calendar, dates, etc.) Articles 9,10,11 (Facilities, Debt Service, Nutrition)	
2/11	Article 4 Other Instruction (Athletics, Co-Curricular, Graduation, Summer School)	

3/10	Articles 1 and 2 (Regular Education and Special Education Instruction), Preliminary ED 279, state valuation
------	---

Article Number	Article Name	Notes	Action
4/14/2020	Opening Remarks	<p>Miller moved, Hamilton seconded, to approve the minutes of March 10, 2020. Unanimous committee approved.</p> <p>Miller moved, Dyer seconded, to approve the minutes of March 31, 2020. Unanimous committee approved (Hamilton abstained).</p> <p>Old Business</p> <p>Assistant Superintendent Nickels indicated there were no adjustments to prior articles tonight.</p> <p>EA22 and the Board of Directors ratified a new contract with teachers on April 8, 2020. EA22 approached the Board with a suggestion to cancel negotiations, and agree to a one-year contract with a 2% salary increase. The Budget Committee will revise budget articles to reflect the 2% increase.</p> <p>ED279 subsidy report should remain as approved by legislature.</p> <p>Budget meetings will continue as scheduled; on track for Board approval at their meeting of May 13, 2020.</p> <p>Governor Mills has moved polling day to July which will affect the budget validation date. Question on alignment with district budget meeting. RSU 22 will seek to be aligned.</p>	
3/31/2020	Opening Remarks	<p>The meeting was opened at 4:34 by Chair Rob Frank. Minutes from March 10th's meeting will be approved at the next meeting.</p> <p>Technology Director Nate Savage spoke to the group to inform them that the Google meeting would be recorded.</p> <p>Next meeting is April 14th with Article 5 and Adult Education being presented.</p> <p>Tuesday May 5th will be the final budget meeting, with full board approval to be requested on Wednesday May 13th Board meeting.</p> <p>Motion to adjourn: Dyer Second: Miller</p>	

		Adjourned at 4:49 PM	
3/10/2020	Opening Remarks	<p>The meeting opened at 4:34. Motion to approve the minutes: Dyer Second: Hamilton Vote: Unanimous.</p> <p>Assistant Superintendent Nickels introduced the General Purpose Aid for Local Schools chart. RSU 22 is highlighted in yellow and shows the amount anticipated to be received in FY21, once the State budget has been approved. \$785,430 is the anticipated new money for FY21. 2% change in valuation for our communities for FY21. Reviewed the preliminary FY21 ED-279.</p> <p>Assistant Superintendent Nickels passed out a chart listing position requests and which positions made it into the budgets over the past four years.</p> <p>Lists of the FY21 original position requests and those that have been prioritized for inclusion in the FY21 budget were presented.. Assistant Superintendent Nickels answered questions regarding requests. Principal Tracy spoke about the Building Assets, Reducing Risks (BARR) program that will be offered at HA in FY21 for freshmen. An elective teacher at Hampden Academy was discussed and exploration of options has begun..</p> <p>Next meeting March 24, 2020, 4:30 PM, HA Library.</p> <p>Motion to adjourn: Dyer, Second Miller 5:50 PM</p>	
2/11/2020	Opening Remarks	<p>Meeting called to order at 4:37. Budget Committee Chairman Rob Frank welcomed board and committee members along with the public. Assistant Superintendent Nickels explained that the minutes of the most recent budget meeting will be in red and will need committee approval. Minutes in black have been approved. Minutes from FY20 budget prep are in the document in blue type as historical reference but will be removed from further budget minute documents.</p> <p>Chairman Frank asked for a motion for approval of the budget minutes of January 21, 2020. A motion was made by Committee member Dyer and a second by Committee member Miller. Vote was unanimous.</p> <p>New Business:</p> <p>The ED-279 school funding formula printout has been received. The preliminary results show an increase in funding of about \$785,000 for RSU 22 over last year (4.13% increase). Student enrollment has increased by 11 students. System Administration and the Educational Regional Service Center allocations have helped boost the increase. RSU #22's state share is 69.02% with the local contribution at 30.98%.</p>	

		<p>Next meeting March 10, 2020, Articles 1 and 2, Regular and Special Education.</p> <p>Meeting adjourned at 5:21 p.m.</p>	
1/21/2020	Opening Remarks for FY 21 Budget Year	<p>Regan reviewed the calendar for budget preparation for FY21. FY 21 Budget Meeting calendars were passed out to attendees</p> <p style="text-align: center;">FY '21 RSU 22 Budget Development Meeting Dates</p> <p style="text-align: center;"><i>Meetings below begin at 4:30 p.m. in Hampden Academy Library unless otherwise specified</i></p> <ol style="list-style-type: none"> 1. Tuesday, January 21st Articles 9, 10 and 11 (Facilities, Debt Service, Nutrition) 2. Tuesday, February 11th Article 4 (Other instruction: athletics/co-curricular) 3. Tuesday, March 10th Articles 1 and 2 (Regular and Special Ed Instruction) 4. Tuesday, March 24th Articles 6 and 7 (System and Building Admin) 5. Tuesday, April 14th Article 5 (Student & Staff Support: nurse, guidance, library) 6. Tuesday, April 28th Article 8 (Transportation [later due to bidding process]) 7. Tuesday, May 5th Final Overall Budget Presentation <p>Wednesday, May 13th Board of Directors Meeting: Budget Ratification 7:00 p.m.</p> <p>Tuesday, June 2nd Public Budget Forum 6:00 p.m.</p> <p>Thursday, June 4th District Budget Meeting at Hampden Academy gym 7:00 p.m.</p> <p>Tuesday, June 9th Budget Validation Referendum Day 8:00 a.m. - 8:00 p.m. poll sites</p> <p>Minutes will be taken in the same format as last year.</p> <ul style="list-style-type: none"> ● Historical minutes (for reference from FY 20) are found in light blue. ● New FY 21 minutes to be approved will be in red. ● Post approval FY 21 minutes will be in black. <p>Budget Process Overview: Beginning in December, Principals and Directors are given line by line budget reports to help them prepare the proposed budget. So far 23 positions have been requested. Positions are brought to the Admin Council to review, discuss and prioritize. Priority budget lens decisions include improved mathematics achievement, social/emotional needs and organizational structures. Student experience is the priority.</p> <p>Budget Categories: state definition handout reviewed and explained</p>	

Maine Department of Education
PK - 12 Budget Category Worksheet Budget Categories as defined by 20-A
MRSA Sec. 1485 Article Refer to MDOE Model Charts of Account:
<http://www.maine.gov/education/data/handbook/handbookmenu.htm>

1. Regular Instruction:

26. Regular Instruction Programs 24. PK-2 Instruction Programs
2. Alternative Education 9. English as a 2nd Language
11. Gifted and Talented

2. Special Education Instruction:

28. Special Education Programs and Administration

3. CTE Instruction: Career and Technical Education

Career and Technical Education Student Support Services Career and Technical Education Instruction ** **includes tuition and/or assessments paid to Centers and/or Regions
Career and Technical Education Operation & Maintenance of Plant
Career and Technical Education School Administration

4. Other instruction (including summer school and extracurricular instruction):

6. Co-curricular 10. Extra-curricular 31. Summer School
25. Post Secondary Enrollment

5. Student and Staff Support:

Student Support Services
12. Guidance Services 13. Health Services 16. Instructional Technology
23. Other Student Support Services Staff Support Services
14. Improvement of Instruction 15. Instructional Staff Training 17. Library Services
30. Student Assessment

6. System Administration:

32. System Administration

		<p>7. School Administration: 27. School Administration</p> <p>8. Transportation and Buses: 33. Transportation</p> <p>9. Facilities Maintenance: 22. Operation & Maintenance of Plant Maintenance/Custodial Capital Enhancement & Improvement Capital Renewal & Renovation</p> <p>10 Debt Services and Other Commitments: 8. Debt Service Payments</p> <p>11. All Other Expenditures, including Child Nutrition: 4. Child Nutrition Transfer 4. Child Nutrition Expenditures (Local Only) 7. Community Service 21. Non Public School Services</p> <p>• Please note: <i>Adult Education is not part of Pre-Kindergarten through Grade 12 Education. The total of the budget categories should equal the total budget summary article.</i></p> <p><u>Positions Added since FY 20 Budget was Passed:</u></p> <p>Smith - added a Grade 2 teacher and a SPED teacher. All elementary - SPED educational technicians Substitute Teacher Pay increase to \$90 per day</p> <p>Next meeting Feb 11, 2020 - Article 4 Other Instruction (Athletics/Co-Curricular)</p> <p>Motion to adjourn: Committee member Dyer Second: Committee member Miller. Meeting adjourned at 5:21pm.</p>	
<p>1 March 10th</p>	<p>Regular Instruction: Classroom Teaching & materials, Gifted & Talented, Alternative Education,ELL, copiers, course reimbursement, substitutes</p>	<p>Article 1: Regular Instruction introduced. Includes teachers, educational technicians along with associated benefits, supplies, and resources to carry out pre-K, K-2, elementary, secondary, ELL, alternative and gifted and talented education.</p> <p>Seven of the newly requested positions are contained in Article 1. Proposing a \$12,514,590.21 increase of \$700,644.42 or a 5.93% increase. Elementary Education - includes two new teachers (one hired in FY20, one for FY21), part of the .5 BCA. Secondary - BARR coordinator, elective teacher. English Language Learner instruction (ELL) - increase due to needs of students for a tutor.</p>	

		<p>Gifted & Talented - two educational technicians are working toward teacher certification. Money in budget earmarked for eventual change from two ed techs to two teachers depending upon timing of the staff's certification as GT teachers.</p> <p>Assistant Superintendent Nickels reviewed the list of increases/decreases that make up the \$700,644.42.</p> <p>RSU #22 Budget Report by Article Presented March 10, 2020</p> <table border="1"> <thead> <tr> <th></th> <th>FY20 Proposed</th> <th>FY21 Proposed</th> <th>\$ Variance</th> <th>% Variance</th> <th>% of Total Variance</th> </tr> </thead> <tbody> <tr> <td>Article 1: Regular Education The costs to education our regular education students PreK to grade 12.</td> <td>\$11,813,945.79</td> <td>\$12,514,590.21</td> <td>\$700,644.42</td> <td>5.93%</td> <td></td> </tr> <tr> <td>Elementary Education</td> <td>\$5,165,885.53</td> <td>\$5,407,268.47</td> <td>\$241,382.94</td> <td></td> <td></td> </tr> <tr> <td>Secondary Education</td> <td>\$3,548,962.67</td> <td>\$3,779,643.30</td> <td>\$230,680.63</td> <td></td> <td></td> </tr> <tr> <td>Virtual High School (VHS)</td> <td>\$36,471.50</td> <td>\$41,542.70</td> <td>\$5,071.20</td> <td></td> <td></td> </tr> <tr> <td>K-2 Education</td> <td>\$2,358,969.41</td> <td>\$2,464,564.20</td> <td>\$105,594.79</td> <td></td> <td></td> </tr> <tr> <td>Pre-K Education</td> <td>\$357,501.89</td> <td>\$377,571.70</td> <td>\$20,069.81</td> <td></td> <td></td> </tr> <tr> <td>English Language Learner (ELL)</td> <td>\$25,221.86</td> <td>\$46,971.76</td> <td>\$21,749.90</td> <td></td> <td></td> </tr> <tr> <td>Alternative Education</td> <td>\$139,153.08</td> <td>\$145,941.92</td> <td>\$6,788.84</td> <td></td> <td></td> </tr> <tr> <td>Gifted & Talented</td> <td>\$181,779.85</td> <td>\$251,086.16</td> <td>\$69,306.31</td> <td></td> <td></td> </tr> <tr> <td>* Increase in all salary lines in Article 1</td> <td>\$8,752,981.74</td> <td>\$9,362,944.47</td> <td>\$609,962.73</td> <td></td> <td></td> </tr> <tr> <td>* Decrease in all benefits lines in Article 1</td> <td>\$2,180,350.57</td> <td>\$2,169,663.41</td> <td>(\$10,687.16)</td> <td></td> <td></td> </tr> <tr> <td>* Tuition reimbursement</td> <td>\$169,670.13</td> <td>\$186,393.07</td> <td>\$16,722.94</td> <td></td> <td></td> </tr> <tr> <td>* Instructional supplies</td> <td>\$157,537.82</td> <td>\$177,921.00</td> <td>\$20,383.18</td> <td></td> <td></td> </tr> <tr> <td>* Field Trips</td> <td>\$13,164.21</td> <td>\$21,200.00</td> <td>\$8,035.79</td> <td></td> <td></td> </tr> <tr> <td>* Books & Periodicals</td> <td>\$113,455.76</td> <td>\$108,116.00</td> <td>(\$5,339.76)</td> <td></td> <td></td> </tr> <tr> <td>* Dues & Fees</td> <td>\$67,576.00</td> <td>\$64,960.00</td> <td>(\$2,616.00)</td> <td></td> <td></td> </tr> <tr> <td>* Contracted Services</td> <td>\$35,177.00</td> <td>\$40,097.58</td> <td>\$4,920.58</td> <td></td> <td></td> </tr> <tr> <td>* Copier Lease and Service</td> <td>\$70,614.94</td> <td>\$95,344.21</td> <td>\$24,729.27</td> <td></td> <td></td> </tr> </tbody> </table>		FY20 Proposed	FY21 Proposed	\$ Variance	% Variance	% of Total Variance	Article 1: Regular Education The costs to education our regular education students PreK to grade 12.	\$11,813,945.79	\$12,514,590.21	\$700,644.42	5.93%		Elementary Education	\$5,165,885.53	\$5,407,268.47	\$241,382.94			Secondary Education	\$3,548,962.67	\$3,779,643.30	\$230,680.63			Virtual High School (VHS)	\$36,471.50	\$41,542.70	\$5,071.20			K-2 Education	\$2,358,969.41	\$2,464,564.20	\$105,594.79			Pre-K Education	\$357,501.89	\$377,571.70	\$20,069.81			English Language Learner (ELL)	\$25,221.86	\$46,971.76	\$21,749.90			Alternative Education	\$139,153.08	\$145,941.92	\$6,788.84			Gifted & Talented	\$181,779.85	\$251,086.16	\$69,306.31			* Increase in all salary lines in Article 1	\$8,752,981.74	\$9,362,944.47	\$609,962.73			* Decrease in all benefits lines in Article 1	\$2,180,350.57	\$2,169,663.41	(\$10,687.16)			* Tuition reimbursement	\$169,670.13	\$186,393.07	\$16,722.94			* Instructional supplies	\$157,537.82	\$177,921.00	\$20,383.18			* Field Trips	\$13,164.21	\$21,200.00	\$8,035.79			* Books & Periodicals	\$113,455.76	\$108,116.00	(\$5,339.76)			* Dues & Fees	\$67,576.00	\$64,960.00	(\$2,616.00)			* Contracted Services	\$35,177.00	\$40,097.58	\$4,920.58			* Copier Lease and Service	\$70,614.94	\$95,344.21	\$24,729.27			
	FY20 Proposed	FY21 Proposed	\$ Variance	% Variance	% of Total Variance																																																																																																																
Article 1: Regular Education The costs to education our regular education students PreK to grade 12.	\$11,813,945.79	\$12,514,590.21	\$700,644.42	5.93%																																																																																																																	
Elementary Education	\$5,165,885.53	\$5,407,268.47	\$241,382.94																																																																																																																		
Secondary Education	\$3,548,962.67	\$3,779,643.30	\$230,680.63																																																																																																																		
Virtual High School (VHS)	\$36,471.50	\$41,542.70	\$5,071.20																																																																																																																		
K-2 Education	\$2,358,969.41	\$2,464,564.20	\$105,594.79																																																																																																																		
Pre-K Education	\$357,501.89	\$377,571.70	\$20,069.81																																																																																																																		
English Language Learner (ELL)	\$25,221.86	\$46,971.76	\$21,749.90																																																																																																																		
Alternative Education	\$139,153.08	\$145,941.92	\$6,788.84																																																																																																																		
Gifted & Talented	\$181,779.85	\$251,086.16	\$69,306.31																																																																																																																		
* Increase in all salary lines in Article 1	\$8,752,981.74	\$9,362,944.47	\$609,962.73																																																																																																																		
* Decrease in all benefits lines in Article 1	\$2,180,350.57	\$2,169,663.41	(\$10,687.16)																																																																																																																		
* Tuition reimbursement	\$169,670.13	\$186,393.07	\$16,722.94																																																																																																																		
* Instructional supplies	\$157,537.82	\$177,921.00	\$20,383.18																																																																																																																		
* Field Trips	\$13,164.21	\$21,200.00	\$8,035.79																																																																																																																		
* Books & Periodicals	\$113,455.76	\$108,116.00	(\$5,339.76)																																																																																																																		
* Dues & Fees	\$67,576.00	\$64,960.00	(\$2,616.00)																																																																																																																		
* Contracted Services	\$35,177.00	\$40,097.58	\$4,920.58																																																																																																																		
* Copier Lease and Service	\$70,614.94	\$95,344.21	\$24,729.27																																																																																																																		

<p>2</p> <p>March 10th</p>	<p>Special Education Instruction: teaching & materials, Specialist costs: OT, PT, Audiology, Social Work, Psych, Speech/Language, SPED Administration</p>	<p>Article 2: Special Education Instruction introduced. Includes teachers, educational technicians, administration along with associated benefits, supplies, and resources to carry out resource, self-contained, hospital/homebound, speech & language, OT, PT and adaptive physical special education instruction, along with social work, audiology and psychological services.</p> <p>Reviewed Article 2. Educational technicians will be assigned at the start of the school once the needs of the students are determined. Salary and benefit increases make up the bulk of the increase in the FY21 projected budget. Several incoming students will require 1:1 ed tech services. Questions asked and answered.</p>	
-----------------------------------	--	---	--

		<p>RSU #22 Budget Report by Article Presented: March 10, 2020</p> <table border="1"> <thead> <tr> <th></th> <th>FY20 Proposed</th> <th>FY21 Proposed</th> <th>\$ Variance</th> <th>% Variance</th> <th>% of Total Variance</th> </tr> </thead> <tbody> <tr> <td></td> <td>\$6,245,438.90</td> <td>\$6,707,668.09</td> <td>\$462,229.19</td> <td>7.40%</td> <td></td> </tr> <tr> <td colspan="6">Article 2: Special Education The costs to education our special education students PreK to grade 12.</td> </tr> <tr> <td>Resource Classroom</td> <td>\$2,517,483.56</td> <td>\$2,751,485.21</td> <td>\$234,001.65</td> <td></td> <td></td> </tr> <tr> <td>Self Contained Classroom</td> <td>\$2,314,599.17</td> <td>\$2,438,687.18</td> <td>\$124,088.01</td> <td></td> <td></td> </tr> <tr> <td>Hospital/Homebound</td> <td>\$25,000.00</td> <td>\$31,500.00</td> <td>\$6,500.00</td> <td></td> <td></td> </tr> <tr> <td>Social Work</td> <td>\$73,329.39</td> <td>\$127,111.85</td> <td>\$53,782.46</td> <td></td> <td></td> </tr> <tr> <td>Student Psych Services</td> <td>\$216,054.47</td> <td>\$223,137.24</td> <td>\$7,082.77</td> <td></td> <td></td> </tr> <tr> <td>Speech/Language Services</td> <td>\$451,296.83</td> <td>\$471,662.01</td> <td>\$20,365.18</td> <td></td> <td></td> </tr> <tr> <td>Student OT Services</td> <td>\$200,649.47</td> <td>\$187,418.76</td> <td>(\$13,230.71)</td> <td></td> <td></td> </tr> <tr> <td>Student Audiology Services</td> <td>\$200.00</td> <td>\$1,000.00</td> <td>\$800.00</td> <td></td> <td></td> </tr> <tr> <td>Student PT Services</td> <td>\$76,000.00</td> <td>\$76,000.00</td> <td>\$0.00</td> <td></td> <td></td> </tr> <tr> <td>Student Adaptive PE Services</td> <td>\$22,641.89</td> <td>\$48,260.76</td> <td>\$25,618.87</td> <td></td> <td></td> </tr> <tr> <td>Special Ed Administration</td> <td>\$348,184.12</td> <td>\$351,405.08</td> <td>\$3,220.96</td> <td></td> <td></td> </tr> <tr> <td>* Increase in all salary lines in Article 2</td> <td>\$4,345,508.31</td> <td>\$4,742,636.24</td> <td>\$397,127.93</td> <td></td> <td></td> </tr> <tr> <td>* Decrease in benefits lines</td> <td>\$1,180,415.43</td> <td>\$1,175,160.30</td> <td>(\$5,255.13)</td> <td></td> <td></td> </tr> <tr> <td>* Tuition Reimbursement</td> <td>\$32,240.00</td> <td>\$38,062.17</td> <td>\$5,822.17</td> <td></td> <td></td> </tr> <tr> <td>* Increase in contracted services hospitalization</td> <td>\$25,000.00</td> <td>\$31,500.00</td> <td>\$6,500.00</td> <td></td> <td></td> </tr> <tr> <td>* Increase in Tuition, Public</td> <td>\$144,500.00</td> <td>\$185,000.00</td> <td>\$40,500.00</td> <td></td> <td></td> </tr> </tbody> </table>		FY20 Proposed	FY21 Proposed	\$ Variance	% Variance	% of Total Variance		\$6,245,438.90	\$6,707,668.09	\$462,229.19	7.40%		Article 2: Special Education The costs to education our special education students PreK to grade 12.						Resource Classroom	\$2,517,483.56	\$2,751,485.21	\$234,001.65			Self Contained Classroom	\$2,314,599.17	\$2,438,687.18	\$124,088.01			Hospital/Homebound	\$25,000.00	\$31,500.00	\$6,500.00			Social Work	\$73,329.39	\$127,111.85	\$53,782.46			Student Psych Services	\$216,054.47	\$223,137.24	\$7,082.77			Speech/Language Services	\$451,296.83	\$471,662.01	\$20,365.18			Student OT Services	\$200,649.47	\$187,418.76	(\$13,230.71)			Student Audiology Services	\$200.00	\$1,000.00	\$800.00			Student PT Services	\$76,000.00	\$76,000.00	\$0.00			Student Adaptive PE Services	\$22,641.89	\$48,260.76	\$25,618.87			Special Ed Administration	\$348,184.12	\$351,405.08	\$3,220.96			* Increase in all salary lines in Article 2	\$4,345,508.31	\$4,742,636.24	\$397,127.93			* Decrease in benefits lines	\$1,180,415.43	\$1,175,160.30	(\$5,255.13)			* Tuition Reimbursement	\$32,240.00	\$38,062.17	\$5,822.17			* Increase in contracted services hospitalization	\$25,000.00	\$31,500.00	\$6,500.00			* Increase in Tuition, Public	\$144,500.00	\$185,000.00	\$40,500.00			
	FY20 Proposed	FY21 Proposed	\$ Variance	% Variance	% of Total Variance																																																																																																																
	\$6,245,438.90	\$6,707,668.09	\$462,229.19	7.40%																																																																																																																	
Article 2: Special Education The costs to education our special education students PreK to grade 12.																																																																																																																					
Resource Classroom	\$2,517,483.56	\$2,751,485.21	\$234,001.65																																																																																																																		
Self Contained Classroom	\$2,314,599.17	\$2,438,687.18	\$124,088.01																																																																																																																		
Hospital/Homebound	\$25,000.00	\$31,500.00	\$6,500.00																																																																																																																		
Social Work	\$73,329.39	\$127,111.85	\$53,782.46																																																																																																																		
Student Psych Services	\$216,054.47	\$223,137.24	\$7,082.77																																																																																																																		
Speech/Language Services	\$451,296.83	\$471,662.01	\$20,365.18																																																																																																																		
Student OT Services	\$200,649.47	\$187,418.76	(\$13,230.71)																																																																																																																		
Student Audiology Services	\$200.00	\$1,000.00	\$800.00																																																																																																																		
Student PT Services	\$76,000.00	\$76,000.00	\$0.00																																																																																																																		
Student Adaptive PE Services	\$22,641.89	\$48,260.76	\$25,618.87																																																																																																																		
Special Ed Administration	\$348,184.12	\$351,405.08	\$3,220.96																																																																																																																		
* Increase in all salary lines in Article 2	\$4,345,508.31	\$4,742,636.24	\$397,127.93																																																																																																																		
* Decrease in benefits lines	\$1,180,415.43	\$1,175,160.30	(\$5,255.13)																																																																																																																		
* Tuition Reimbursement	\$32,240.00	\$38,062.17	\$5,822.17																																																																																																																		
* Increase in contracted services hospitalization	\$25,000.00	\$31,500.00	\$6,500.00																																																																																																																		
* Increase in Tuition, Public	\$144,500.00	\$185,000.00	\$40,500.00																																																																																																																		
3	CTE: UTC now has its own funding allocation (ED 279)	FY 20 Article 3 - UTC Amount TBD \$0																																																																																																																			
4 February 11, 2020	Other Instruction: Co-Curricular, Extra-Curricular, Summer School, Graduation, Athletic Directors, Activity Transportation	<p>FY 21 Article 4 is proposed at \$956,717.05; an increase of \$54,020.14 over FY 20 or 5.98%.</p> <p>Assistant Superintendent Nickels reviewed the components of Article 4.</p> <p>RSU #22 Budget Report by Article Presented: February 11, 2020</p> <table border="1"> <thead> <tr> <th></th> <th>FY20 Proposed</th> <th>FY21 Proposed</th> <th>Incr/(Deer)</th> <th>% Incr/(Deer)</th> <th>% of Total Variance</th> </tr> </thead> <tbody> <tr> <td></td> <td>\$902,696.91</td> <td>\$956,717.05</td> <td>\$54,020.14</td> <td>5.98%</td> <td></td> </tr> <tr> <td colspan="6">Article 4: Other Instruction The costs of Co and Extra Curricular programs at the middle and high school levels</td> </tr> <tr> <td>Summer School</td> <td>\$3,203.10</td> <td>\$3,203.10</td> <td>\$0.00</td> <td></td> <td></td> </tr> <tr> <td>Elementary Co-Curricular</td> <td>\$63,019.83</td> <td>\$63,019.83</td> <td>\$0.00</td> <td></td> <td></td> </tr> <tr> <td>Secondary Co-Curricular</td> <td>\$130,444.72</td> <td>\$140,284.53</td> <td>\$9,839.83</td> <td></td> <td></td> </tr> <tr> <td>Graduation</td> <td>\$4,750.00</td> <td>\$4,750.00</td> <td>\$0.00</td> <td></td> <td></td> </tr> <tr> <td>Elementary Extra-Curricular</td> <td>\$170,249.03</td> <td>\$172,756.20</td> <td>\$2,507.17</td> <td></td> <td></td> </tr> <tr> <td>Secondary Extra-Curricular</td> <td>\$531,030.23</td> <td>\$572,703.37</td> <td>\$41,673.14</td> <td></td> <td></td> </tr> <tr> <td>* Increase in stipends and associated benefits for coach/advisor positions</td> <td>\$366,350.71</td> <td>\$385,217.35</td> <td>\$18,866.64</td> <td></td> <td></td> </tr> <tr> <td>* Increase in transportation</td> <td>\$62,600.00</td> <td>\$73,360.00</td> <td>\$10,760.00</td> <td></td> <td></td> </tr> <tr> <td>* Increase in officials associated benefits</td> <td>\$41,931.01</td> <td>\$44,986.35</td> <td>\$3,055.34</td> <td></td> <td></td> </tr> <tr> <td>* Increase in trailer @ Reeds Brook, Wagner and HIA</td> <td>\$38,000.00</td> <td>\$43,780.00</td> <td>\$5,780.00</td> <td></td> <td></td> </tr> <tr> <td>* Increase in athletic supplies & equipment @ Reeds Brook, Wagner and HIA</td> <td>\$36,550.00</td> <td>\$32,206.97</td> <td>(\$4,343.03)</td> <td></td> <td></td> </tr> <tr> <td>* Increase in other purchased services @ HIA</td> <td>\$17,000.00</td> <td>\$22,000.00</td> <td>\$5,000.00</td> <td></td> <td></td> </tr> <tr> <td>* Increase in facilities rental</td> <td>\$32,750.00</td> <td>\$35,200.00</td> <td>\$2,450.00</td> <td></td> <td></td> </tr> <tr> <td>* Decrease in benefits adjustments</td> <td>\$14,398.89</td> <td>\$9,548.08</td> <td>(\$4,850.81)</td> <td></td> <td></td> </tr> </tbody> </table> <p>Article 4 has required a transfer for over-expenditures for the past several years. The FY21 budget proposes to increase the spending in Article 4 to eliminate the need to transfer funds at year end FY21.</p> <p>The FY20 overage was created, in part, by transportation expenses along with athletic supplies and equipment needs.</p>		FY20 Proposed	FY21 Proposed	Incr/(Deer)	% Incr/(Deer)	% of Total Variance		\$902,696.91	\$956,717.05	\$54,020.14	5.98%		Article 4: Other Instruction The costs of Co and Extra Curricular programs at the middle and high school levels						Summer School	\$3,203.10	\$3,203.10	\$0.00			Elementary Co-Curricular	\$63,019.83	\$63,019.83	\$0.00			Secondary Co-Curricular	\$130,444.72	\$140,284.53	\$9,839.83			Graduation	\$4,750.00	\$4,750.00	\$0.00			Elementary Extra-Curricular	\$170,249.03	\$172,756.20	\$2,507.17			Secondary Extra-Curricular	\$531,030.23	\$572,703.37	\$41,673.14			* Increase in stipends and associated benefits for coach/advisor positions	\$366,350.71	\$385,217.35	\$18,866.64			* Increase in transportation	\$62,600.00	\$73,360.00	\$10,760.00			* Increase in officials associated benefits	\$41,931.01	\$44,986.35	\$3,055.34			* Increase in trailer @ Reeds Brook, Wagner and HIA	\$38,000.00	\$43,780.00	\$5,780.00			* Increase in athletic supplies & equipment @ Reeds Brook, Wagner and HIA	\$36,550.00	\$32,206.97	(\$4,343.03)			* Increase in other purchased services @ HIA	\$17,000.00	\$22,000.00	\$5,000.00			* Increase in facilities rental	\$32,750.00	\$35,200.00	\$2,450.00			* Decrease in benefits adjustments	\$14,398.89	\$9,548.08	(\$4,850.81)															
	FY20 Proposed	FY21 Proposed	Incr/(Deer)	% Incr/(Deer)	% of Total Variance																																																																																																																
	\$902,696.91	\$956,717.05	\$54,020.14	5.98%																																																																																																																	
Article 4: Other Instruction The costs of Co and Extra Curricular programs at the middle and high school levels																																																																																																																					
Summer School	\$3,203.10	\$3,203.10	\$0.00																																																																																																																		
Elementary Co-Curricular	\$63,019.83	\$63,019.83	\$0.00																																																																																																																		
Secondary Co-Curricular	\$130,444.72	\$140,284.53	\$9,839.83																																																																																																																		
Graduation	\$4,750.00	\$4,750.00	\$0.00																																																																																																																		
Elementary Extra-Curricular	\$170,249.03	\$172,756.20	\$2,507.17																																																																																																																		
Secondary Extra-Curricular	\$531,030.23	\$572,703.37	\$41,673.14																																																																																																																		
* Increase in stipends and associated benefits for coach/advisor positions	\$366,350.71	\$385,217.35	\$18,866.64																																																																																																																		
* Increase in transportation	\$62,600.00	\$73,360.00	\$10,760.00																																																																																																																		
* Increase in officials associated benefits	\$41,931.01	\$44,986.35	\$3,055.34																																																																																																																		
* Increase in trailer @ Reeds Brook, Wagner and HIA	\$38,000.00	\$43,780.00	\$5,780.00																																																																																																																		
* Increase in athletic supplies & equipment @ Reeds Brook, Wagner and HIA	\$36,550.00	\$32,206.97	(\$4,343.03)																																																																																																																		
* Increase in other purchased services @ HIA	\$17,000.00	\$22,000.00	\$5,000.00																																																																																																																		
* Increase in facilities rental	\$32,750.00	\$35,200.00	\$2,450.00																																																																																																																		
* Decrease in benefits adjustments	\$14,398.89	\$9,548.08	(\$4,850.81)																																																																																																																		

		<p>Question on athletic transportation and the pay structure for the services. RSU 22 pays mileage for the buses, drivers by the hour and the cost of the fuel. There is not a radical shift in the number of sports teams being transported in FY21.</p> <p>Two pieces of information that need to be finalized to finalize Article 4 include transportation rates which is still in negotiation along with the ERP factor on which coaches pay is based.</p> <p>Further discussion was had regarding transportation costs including questions regarding cost per mile, etc.</p> <p>Regionalization of transportation services locally has included cost savings ideas. Shared transportation is one of the areas that is being investigated. Are there ways to combine transportation regionally to reduce costs to all districts? Not all of the districts in our area are on the same cycle for bidding.</p> <p>MaryAnne reported that the increase per year is less than in past years. FY18 to FY20.</p> <p>Athletic Trainer supply closet has been an additional cost to the district where in the past we have received donations of supplies.</p> <p>The HA Boosters provides scholarships, banquet supplies, 12 star award, 1/3 of the cost of uniforms.</p> <p>MaryAnne questioned the increase in the supplies and equipment. Regan explained the needs for the sports (including safety needs) that require equipment be maintained, refurbished or replaced.</p> <p>HA athletic participation fees of \$50 per sport are collected from each student for each sport they participate in which helps to support the programs. The participation fee scholarship question is included in the Family ID on-line questionnaire that all parents/guardians complete. All information regarding requests is kept confidential.</p> <p>Some equipment costs are absorbed by the parents in football - girdles, basketball - sneakers, soccer - cleats, socks and shin guards to name a few.</p> <p>Committee Chairman Frank intends to ask Board Chair Hawkes to officially thank the Boosters Club for their support of the athletic budget and programming.</p>	
--	--	--	--

<p>5</p> <p>April 14th</p>	<p>Student and Staff Support: Guidance, Nursing, Technology, Library, 504 Services, Intervention, Testing, Professional Development, Curriculum Director</p>	<p>4.91% increase over last year.</p> <p>Instructional technology has been a saving grace for RSU 22.</p> <p>Article 5 Student & Staff Support</p> <p>Assistant Superintendent Nickels shared this article covers many areas of budget: Guidance, Health Services, Instructional related technology, Section 504 of Special Services.</p> <p>Board Member Hamilton asked about technology for grades 3-5, correlation to reaching those students. Are we considering as long-term projections?</p> <p>Technology Director Savage replied we are 1 to 1 from grades 6-12. Lower grades have devices that go from class to class.</p> <p>Board Member Anderson asked – Any new devices being purchased this year? Technology Director Savage, no. New staff devices are needed. If the state supports purchase, we will wait one year to do that.</p> <p>How to get devices back at end of this year? Nate – HA students keep over the summer. Need to discuss w/administration. Need to be ready for fall.</p> <p>Board Member Miller asked – Envision any problems increase in guidance services in the fall due to this virus time? Assistant Superintendent Nickels: guidance very active right now with students. Will have good idea on what needs are in fall.</p> <p>Superintendent Lyons – Concern regarding students moving in over summer.</p> <p>Assistant Superintendent Nickels– Looking at projects: phone system replacement, RBMS, HA (voice over product could save money). Lab at HA needs laptops. May be able to go another year on both.</p> <p>Nate – 1 year left on Chromebook warranties. Anticipated and added to budget.</p> <p>JH?- 504 needs? More students in last few years. Assistant Superintendent Nickels: Line does not address increased needs. Guidance helps, principals will find others who will assist in</p>	
-----------------------------------	--	--	--

		<p>building. BARR at HA, designed to help with needs in 504 population.</p> <p>Assistant Superintendent Nickels: Student support: modest increase.</p> <p>Assistant Superintendent Nickels: Intervention, unique to each building. Described how used in each building. Recess monitors hired to relieve staff of duty.</p> <p>Assistant Superintendent Nickels: Staff training: relating to professional development. Improvement of instruction being addressed. Slight decrease. In past, as much as possible funded through Curriculum office/federal funds. Substitute costs (to cover teacher professional development).</p> <p>Instructional Coach and Math Coach explanation. Instructional coach more hours next year.</p> <p>Board Member Hamilton – Drop-in Center at HA? HA Nurse Barb Parent: place get extra support during day. After school, too. Center has been in place for many years at HA. Overlap w/Acadia program.</p> <p>Board Member Dyer – target anything in particular for staff training? Transition of leadership. Visible learning, supported by PREP. Support for dyslexia training. Math professional development. Assistant Superintendent Nickels spoke to 3 phases of dyslexia training.</p> <p>Board Member Royal – HA School Nurse Parent: From whom to collect data on use of drop-in center? Yes, through Jill Kenney, guidance.</p>	
<p>6</p> <p>March 31st</p>	<p>System Administration: Board of Directors, Legal, Negotiations, Superintendent, Assistant Superintendent, Accounting/Payroll Office</p>	<p>Article 6: Total proposed of \$961,100.46 for an increase of \$40,524.35 or a 4.40% increase.</p> <p>Board of Directors: \$7,000 increase to conduct an enrollment projection study and continuing the diversity work across the district including an education equity audit.</p> <p>Executive Administration: Overall decrease of costs due to shifts in costs of salary and benefits.</p> <p>Fiscal Office: Added a part-time position to assist with finance and HR duties.</p>	

Clarification question: The shifts in salaries between the superintendent and business office reflect the changes in administrator duties following the upcoming leadership transition. Mrs. Nickels, as Superintendent, will be retaining financial duties resulting in a split of salary/benefits between the central and business office lines. The request for one additional part-time position in the business office also is part of the salary increase.

RSU #22 Budget Report by Article
Presented: March 31, 2020

	FY20 Proposed	FY21 Proposed	\$ Variance	% Variance	% of Total Variance
	\$920,576.11	\$961,100.46	\$40,524.35	4.40%	
Article 6: System Administration District leadership and associated costs.					
Board of Directors	\$110,544.80	\$123,457.27	\$12,912.47		
Staff Negotiations	\$30,000.00	\$30,000.00	\$0.00		
Executive Administration	\$447,409.01	\$445,589.24	-\$1,819.77		
Central Office Fiscal	\$332,622.30	\$362,053.95	\$29,431.65		
Contracted Services, Board of Directors					
Salaries, Supt & Asst Supt	\$227,391.67	\$196,002.32	-\$31,389.35		
Benefits, Supt & Asst Supt	\$6,845.94	\$36,100.96	\$29,255.02		
Contracted Services	\$0.00	\$3,000.00	\$3,000.00		
Salaries, Supt Business Office	\$67,641.88	\$76,002.32	\$8,360.44		
Salaries, Business Office Staff	\$176,176.26	\$201,594.25	\$25,417.99		
Benefits, Business Office Staff	\$45,111.67	\$49,339.94	\$4,228.27		

7
March
24th

School Administration:
Principals, course reimbursement, Admin Assistants, Office costs

Article 7: School Administration, Total proposed \$1,597,480.51 for an increase of \$57,201.75 or a 3.71% increase. Benefit shifts, professional development and course reimbursement are reasons for the increase. Addresses the needs and comes in with a conservative increase of 3.7%.

RSU #22 Budget Report by Article
Presented March 31, 2020

	FY20 Proposed	FY21 Proposed	\$ Variance	% Variance
	\$1,540,278.76	\$1,597,480.51	\$57,201.75	3.71%
Article 7: School Administration School leadership (Office of the Principal) and associated costs.				
* Increase in salaries Principals	\$823,745.08	\$828,859.78	\$5,114.70	
* Increase in admin assts salaries	\$392,292.55	\$442,543.81	\$50,251.26	
* Increase in benefits Principals	\$63,091.21	\$79,247.89	\$16,156.68	
* Increase in benefits Principal's admin assts	\$94,409.69	\$110,551.69	\$16,142.00	
* Decrease in software Support & Maint.	\$34,478.07	\$2,480.00	-\$31,998.07	
* Decrease in principal's office supplies	\$5,292.95	\$4,200.00	-\$1,092.95	

8
April
28th

Transportation:
Bussing contract, Diesel Fuel, Van purchases, Out of District Transportation costs

9

Facilities Maintenance:
Buildings,

Article 9: .42% increase

January
21st

Utilities,
Plowing,
Propane/Oil,
Custodians,
Equipment,
Architects &
Engineer fees,
Contracted
Services
(grounds, roofs,
inspections, etc),
Van Fleet,
Supplies, Repairs

RSU #22 Budget Report by Article
Presented: January 21, 2020

	FY20 Budget	FY21 Proposed	\$ Incr/(Decr)	% Incr/(Decr)
Article 9: Maintenance				
The costs to maintain and care for the district buildings.				
Operation of buildings	\$1,117,980.10	\$1,144,058.48	\$26,078.38	2.33%
Care of buildings	\$1,271,458.36	\$1,237,219.41	-\$34,238.95	-2.69%
Maintenance of buildings	\$953,227.01	\$986,754.01	\$33,527.00	3.52%
Capital Renewal and Renovation	\$659,590.57	\$646,109.12	-\$13,481.45	-2.04%
Architect and Engineering	\$39,850.84	\$45,000.00	\$5,149.16	12.92%
* Change in property insurance/move auto insurance to Article 8				
	\$111,420.95	\$124,791.57	\$13,370.62	12.00%
* Potential increase in Contracted Services, Custodial				
	\$0.00	\$19,000.00	\$19,000.00	100.00%
* Equipment, Non-Cap, all buildings				
	\$25,000.00	\$37,500.00	\$12,500.00	50.00%
* Contracted services, Maintenance				
	\$554,518.87	\$536,094.94	-\$18,423.93	-3.32%
* Decrease in Other Equipment Leases				
	\$9,054.44	\$0.00	-\$9,054.44	-100.00%
* Repair & Maintenance, Vehicles				
	\$25,312.50	\$30,375.00	\$5,062.50	20.00%
* Principal, Repair Bond				
	\$418,812.66	\$421,812.67	\$3,000.01	0.72%
* Interest, Repair Bond				
	\$102,127.91	\$85,697.91	-\$16,430.00	-16.09%
* Capital Outlay, Planning & Study				
	\$39,850.84	\$45,000.00	\$5,149.16	12.92%

There is stability in Article 9 and adequate funding to meet the needs of the buildings.

The Capital Reserve fund offers additional finances to ensure deferred maintenance projects and larger capital projects are addressed.

Operation of buildings including trash, fuel, snow removal, etc. as well as the funding for Hampden Academy's School Resource Officer (SRO) is included in Article 9. The Town of Hampden would like to discuss a potential increase in cost for the SRO in FY21.

Water/Sewer won't show significant increase, trash removal 2%-3% increase, the snow removal increase is by contract.

Property and casualty insurance will increase due to the increased building and content re-valuations.

Electricity/fuel/propane is being bid by CES (Competitive Energy Services) and prices should hold or decrease due to positive bid returns. Fee to CES for bidding? Set amount per Kilowatt hour. Contract cost is estimated at \$3,000, but expect to save more than that.

School Resource Officer - Questions about cost.

Care of Buildings: salary adjustment due to shared employees over two departments/programs.

Maintenance of Buildings: shows a decrease due to interest reductions in various past projects that were financed.

Discussed Property & Casualty insurance and the bid process.

One cost driver in Article 9 is the need for custodial equipment within the buildings.

2022 Newburgh Elementary School to be sold to the Town for \$1 upon successful referendum to formally close the school.

Question on Contracted Custodial Services increase.

Vehicles: the RSU would like to continue to purchase vans. New enough vans that will be safe and last, plus offer the value of the

		warranty on new vehicles.																					
10 January 21st March 26, 2019	Debt Service and Other Commitments: state approved capital debt obligations, Frankfort debt service flowthrough	<p>Article 10: Debt Service.</p> <p>RSU #22 Budget Report by Article Presented: January 21, 2020</p> <table border="1"> <thead> <tr> <th></th> <th>FY20 Budget</th> <th>FY21 Proposed</th> <th>\$Incr/(Decr)</th> <th>% Incr/(Decr)</th> </tr> </thead> <tbody> <tr> <td></td> <td>\$3,718,459.90</td> <td>\$3,617,632.90</td> <td>-\$100,827.00</td> <td>-2.71%</td> </tr> </tbody> </table> <p>Article 10: Debt Service Principal and Interest for new Hampden Academy and Frankfort debt service flow-through.</p> <ul style="list-style-type: none"> * Includes Frankfort Debt Service * Includes new Hampden Academy <table border="1"> <tbody> <tr> <td>* Debt Service, Principal</td> <td>\$2,408,155.90</td> <td>\$2,408,155.90</td> <td></td> <td></td> </tr> <tr> <td>* Debt Service, Interest</td> <td>\$1,310,304.00</td> <td>\$1,209,477.00</td> <td>(\$100,827.00)</td> <td></td> </tr> </tbody> </table> <p>Amounts for FY21 cannot be confirmed until the ED-279 is received.</p> <p>\$100,000 reduction in debt service interest. ED-279 will confirm figures. 85.1% of the Hampden Academy debt is state supported. The turf debt is not included in Article 10. It is in Article 9: Repair Bond.</p>		FY20 Budget	FY21 Proposed	\$Incr/(Decr)	% Incr/(Decr)		\$3,718,459.90	\$3,617,632.90	-\$100,827.00	-2.71%	* Debt Service, Principal	\$2,408,155.90	\$2,408,155.90			* Debt Service, Interest	\$1,310,304.00	\$1,209,477.00	(\$100,827.00)		<ul style="list-style-type: none"> • Update Debt Service • Update Bond Debt Service
	FY20 Budget	FY21 Proposed	\$Incr/(Decr)	% Incr/(Decr)																			
	\$3,718,459.90	\$3,617,632.90	-\$100,827.00	-2.71%																			
* Debt Service, Principal	\$2,408,155.90	\$2,408,155.90																					
* Debt Service, Interest	\$1,310,304.00	\$1,209,477.00	(\$100,827.00)																				
11 January 21st	All Other Expenditures: food service program	<p>Article 11: All Other Expenses, Including Child Nutrition</p> <p>RSU #22 Budget Report by Article Presented: January 21, 2020</p> <table border="1"> <thead> <tr> <th></th> <th>FY20 Budget</th> <th>FY21 Proposed</th> <th>\$ Incr/(Decr)</th> <th>% Incr/(Decr)</th> </tr> </thead> <tbody> <tr> <td>Article 11: All Other Expenditures, Including School Lunch</td> <td>\$0.00</td> <td>\$30,000.00</td> <td>\$30,000.00</td> <td>100.00%</td> </tr> </tbody> </table> <p>Last year for FY20 there was \$0 funding requested for this article. Requesting \$30,000 for FY21. RSU 22 currently has \$11,250 in uncollected school lunch debt. Last year the district had \$5,375 and in FY18 only \$3,891. The <i>Food Shaming Law</i> was enacted in September 2019 and the correlation is a question.</p> <p>The RSU 22 Food Service Director has been making a gallant attempt to collect school lunch debt. The increased incur of debt has been happening both State and Region-wide this year. The need to hire a collection agency to collect the unpaid debt is in discussion. District personnel continue to try to collect the debt even if it is written off at year end. In the past the school nutrition staff would remind students in middle and high schools. This year that practice is not allowed due to the new law. Our Food Service Director has been sending letters home, emailing and calling in an attempt to collect. The district plans to publish a clarifying statement in the LINK 22 to explain the requirement to pay lunch debt. The qualifying free and reduced population has increased which leads to school district reimbursement.</p>		FY20 Budget	FY21 Proposed	\$ Incr/(Decr)	% Incr/(Decr)	Article 11: All Other Expenditures, Including School Lunch	\$0.00	\$30,000.00	\$30,000.00	100.00%											
	FY20 Budget	FY21 Proposed	\$ Incr/(Decr)	% Incr/(Decr)																			
Article 11: All Other Expenditures, Including School Lunch	\$0.00	\$30,000.00	\$30,000.00	100.00%																			

